



## **SELECTION PANEL (SELECTORS & TEAM MANAGERS) APPOINTMENT PROCESS**

The following process has been established by the Board of Wellington Golf to formalise and regularise the appointment of selectors and team managers on an annual basis. The establishment of this process will enable all of those persons interested to take part and will ensure that there is transparency for the appointment of the selection panel, team management and the targets that have been established by the Board.

### Seeking expressions of interest

Wellington Golf will advertise for expressions of interest for the role of Selector(s) and Team Manager(s) in the 1<sup>st</sup> quarter of the year and will seek recommendations from the Match Committee.

Where a Selector or Team Manager resigns mid-term (within the annual appointment period), an expression of interest will be called for as soon as practicable following the receipt of the resignation. Applicants will be presented to the Board for consideration at the next scheduled Board meeting, which is required to be within a period of no more than 6 weeks from the issuance of the expression of interest.

**Accountable: Chair of Match Committee on behalf of the WGI Board**

### Appointment of Selectors and/or Team Managers

A new Selection panel consisting of Selectors and Team Managers will be appointed by the Board at the first Board Meeting each year, effective immediately following this meeting until 31st January the following year.

The Selection Panel will consist of four (4) selectors and three (3) team managers. The Board in making the appointments to the Selection Panel is to ensure that there is a Selector and Team Manager associated with each of the following Representative groups:-

- Mens & Womens Masters
- Senior Men & Women
- U19 Boys & Girls

In appointing a Selection Panel and/or Team Manager(s) the Board will ensure that experience and knowledge from the previous year is maintained and carried forward, and that the Selection Panel and Team Managers work effectively together for the betterment of Golf in the Wellington Region.

Where a Selector or Team Manager is required to be appointed mid-term, the Board will consider applications and make an appointment at the Board Meeting directly following the call for expressions of interest, which is required to be within a period of no more than 6 weeks from the issuance of the expression of interest. Mid-term appointments will take effect from the month following the Board meeting at which they were approved, until 30<sup>th</sup> January of the year following.

**Accountable: Board**

### Selection panel tenure

No person may serve on the Selection Panel for more than eight consecutive years.

**Accountable: Board**

### Establishment of performance measures

The Board will establish the annual performance targets for the representative teams at the same time as the selection panel is appointed, and will formally advise the Selectors of this as a part of their appointment.

**Accountable: Board/Chair of Match Committee**

### Formation of the Selection Panel

Following the appointment of the Selection Panel, the members of the Panel will elect a Chair for the group. The Selection Panel Chair will be responsible for feedback and reporting to the Board through the Match Committee.

**Accountable: Selection Panel**

### Budget & Reporting

Wellington Golf will establish a budget for the Representative programme for the new financial year, taking input from the experience of the Selectors and Team management and present the financial proposal to the Board at the first Board Meeting each year.

Incorporated into the budget will be identification of potential funding assistance and sponsorship opportunities to fund the proposed programme for the following financial year.

The budget, including targeted funding opportunities, will be approved by the Board at the first Board Meeting each year.

**Accountable: WGI Operations Staff/Board**

**This process was approved by the Board (via email) March 2016.**